

Retiree Permit

Definition and Purpose

Persons who have officially retired from GT and are classified by the Institute's HR department as a retired employee of GT is eligible for this permit. The department offers (2) two types of Retiree permits – Fully retired and Retired/Working. This guideline defines how retired faculty and staff may purchase a permit at a discounted rate.

Definitions:

- Fully Retired – are persons who have officially retired from GT and are not currently on GT's payroll.
- Retired/Working – are persons who have officially retired from GT, returned to GT to work on a part-time or temporary basis and are on GT's payroll.

Rules and Regulations

- Fully Retired persons are eligible to purchase an annual Retiree Permit that may be used in any ungated, parking zone on campus. This permit may not be used in any campus gated locations.
- Persons who have retired and returned to work may purchase an annual Retired/Working Permit that may be used in any ungated, non-residential parking zone on campus. With the Retired/Working Permit, the retiree may also select (1) one gated lot/deck for access in any one of the following locations: E40, E46, E52, E63, E81, W21 and W23.
- The Retired/Working permit is one-half the cost of an Annual Individual Permit.
- Retiree permits renew each year on August 15 and are valid for use from August 15 through August 14 of the following year.
- Fully Retired and Retired/Working parking permits may not be transferred or sold.

Restrictions

- Retiree permits may be purchased online through the PTS parking portal, The Driver's Seat, at <https://driverseat.pts.gatech.edu>.
- Payroll-deduction is not available as a payment option for the Fully Retired or Retired/Working permits. The credit card payment option must be used for online purchases.
- All Retiree Permits will be virtual, which means a physical parking hangtag will not be distributed or necessary to be displayed. *See Virtual Permit guidelines.*
- To purchase the Retiree permit online, retirees will need to ensure their vehicle is registered in The Driver's Seat, with the appropriate vehicle license tag, year, make and model.
- Fully Retired Permits are non-refundable.
- Retired/Working permits may be returned for a pro-rated refund through March 31.
- GT PTS is not responsible for the classification of the retiree. Persons who believe their employment status has been incorrectly classified, should contact GT HR.
- Retiree permits are issued as a privilege and are not to be used by relatives or other persons actively employed by or enrolled in the Institute.
- The only vehicles authorized to use the virtual retiree permit are vehicle(s) registered to the retiree. Violators may be subject to citation, impound, and/or the cancelation of the retiree permit.

- Parking in any location other than those listed above may result in citation.
- Permits are not valid in restricted areas such as fire lanes, metered spaces, reserved stalls, disabled stalls, motorcycle stalls, loading zones, construction areas, sidewalks, access aisles, bike lanes, driveways, or grass areas or lots staffed during Special Events. Parking in restricted areas may result in a citation.
- PTS has the right to reserve lots/decks for event parking on campus. Lots restricted for an event will be posted at the entrance to the lot and/or on our website: www.pts.gatech.edu
- PTS has the authority to close a lot for construction, maintenance, or safety issues. Permit holders will be notified in advance of lot closures.
- All citations and other unpaid fees that are due to GT PTS must be paid prior to purchasing an annual Retiree Permit.
- All parking on campus requires a valid permit or payment of posted hourly rates in visitor's areas.

Related References

PTS Rates

Annual Individual Permit

Virtual Permit

Number	PTS-
Effective Date	Permit Year 2020-2021
Date Created	January 31, 2013
Date Approved	December 18, 2012
Date Reviewed by Legal	March 27, 2013
Revision Dates	February 27, 2015, July 31, 2020
File Location	