

Citation Appeal

Definition and Purpose

This document defines how PTS parking citation may be appealed.

Disposition of Appeal

Valid Appeal is defined as an appeal that meets all of the requirements of this policy.

Dismissed citation is deciding through appeals process that a citation is without merit.

Upheld citation is deciding through appeals process that a citation has merit and should be upheld and paid.

Impounding a vehicle is holding a vehicle until payment is received.

Rules and Regulations

- Appeal requirements:
 1. Citation appeals must be submitted online at: www.pts.gatech.edu
 2. All appeals must be received no later than ten (10) calendar days after the date the citation was issued to qualify as a valid appeal.
 3. An appeal received after ten (10) days is late and the citation will be upheld.
- The appeals process for a citation will be completed within 30 days or receipt of a valid appeal.

Restrictions

Citations will be upheld if any of the following reasons are the basis for the appeal:

- Couldn't find a legal parking space.
- Didn't know policies or regulations.
- Didn't see posted restrictions.
- Couldn't find a convenient parking space.
- Had four-way flashers on.
- Didn't have money or change.
- Didn't have enough time to park properly.
- Just "dropping off" or "standing" for a short time.
- Will never do it again.

References:

Annual Individual Parking Permit

Annual Carpool Parking Permit

Citations

Number	PTS-
Effective Date	Permit Year 2015-16
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