

## Booting/Towing

### Definition and Purpose

Booting/Towing and citations are used on campus as a parking enforcement tool. Booting/towing will be the final step in the process to discourage illegal parking. The term vehicle encompasses motorcycles, mopeds and motor scooters.

### Rules and Regulations

- A vehicle may be removed and impounded and/or immobilized when the vehicle is:
  1. In a designated tow zone/no parking zone;
  2. In a handicapped or reserved space;
  3. At a designated bus stop;
  4. Legally parked but having three or more outstanding citations;
  5. Legally parked but having \$100 or more outstanding citations;
  6. Not displaying license plates and/or VIN is covered or unreadable;
  7. Left unattended on a street or in a parking area continuously for more than 10 days under circumstances that tend to indicate that it has been abandoned; (excessive body damage, missing parts, one or more tires flat, evidence of abnormal fluid leaks);
  8. Left in a space or area after the time stipulated to vacate the space or area due to a special use;
  9. Parked on a lawn or grass area;
  10. Illegally parked in a permit-required parking area;
  11. Parked in a pay parking lot after the posted time stipulated to vacate the lot;
  12. Authorized for removal or impoundment by Georgia Code 40-6-206 or Georgia code 32-6-2, see <http://www.lexis-nexis.com/hototpics/gacode/Default.asp>;
  13. Displaying a falsified/altered permit.
- A vehicle may be removed and impounded, at no expense to the owner under the following conditions:
  1. When the vehicle is unattended and legally parked but constitutes a safety hazard or obstruction of traffic;
  2. When a vehicle must be removed in the interest of safety of persons or property because of fire, flood, snow or emergency reasons.

### Restrictions

- The institute assumes no liability for damage to vehicles parked on institutionally controlled property during or as a result of immobilization or impoundment.
- Exceptions to the towing of a vehicle **must** be granted by the Senior Director, Director of Business Operations, Associate Directors, Manager or Enforcement Supervisor.

### References

Annual Individual Parking Permit  
Annual Carpool Parking Permit  
Booting/Towing Procedure Manual  
Citation Appeal  
Citations

Number	PTS-
Effective Date	Permit Year 2015-16
Date Created	November 28, 2012
Date Approved	March 14, 2013
Date Reviewed by Legal	March 14, 2013
Revision Dates	February 27, 2015, October 7, 2015
File Location	